

# The Annual Quality Assurance Report (AQAR) of the IQAC: 2017 – 18



FALAKATA COLLEGE  
COLLEGE PARA, FALAKATA, ALIPURDUAR  
WEST BENGAL – 735211

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## Falakata College

### Introduction of the College:

Falakata College is one the most backward blocks out of 6 blocks of the Alipurduar district. The block had been partially forested and tea plantation but the major chunk of the land was inherited by the indigenous peasants commonly known to be the Rajbansis in census report, Gazetteers, research and also in vernaculars and colloquy. But both the peasantry and agricultural mode of production was poverty ridden with minimum surplus and market access and communications. Education and literacy was much late into this underdeveloped blighted zone which on the surface appears exotic, scenic but appearance has been a misleading aspects of the colonial Duars hiding the unrecorded poverty and underdevelopment, woes of death and diseases, pathos beleaguered social existence of the entire North-East. Only after one decade of the Independence with herculean task of setting up the National Highway 31 and North- Eastern Frontier Railway track with newly name rural stations and administratively the coming up of the Block Development Office, this block achieved a publicity of sorts in the rural setting of the North Block. Therefore, amidst such bleak social, grassroots reality the struggle for development- material, and human was a multi-pronged patriotic strivings. The fact is that according to materialistic causation education comes as a structural differentiation of social base. But in such blocks of Duars education came as a burning zeal to uplift the people with empowerment making development, nationalist agenda of the revered freedom fighters, participatory democracy, political obligation and human resource and skill to prove itself as catalyst of material, social and cultural changes, which was quite difficult to understand for outsiders.

As said earlier the aim of the Falakata College as an institute is to cater graduate degree in Arts and social Sciences for students under the affiliation of the North Bengal University. So that first generation learners from economically backward section with marginal livelihood, mostly indigenous Rajbansi, Tribal, Koch, Mech, Bodo, Toto, Garo, Nashya Sekh Muslim and also variable number of rootless East Bengal refugees can come to enlighten, socialise and are themselves to need of

changing time, so that structural backwards, social immobility can be slowly eradicated for the purpose of ushering in an egalitarian, democratic social set up.

The institution is trying with its utmost sincerity to cope with the changes in the 21<sup>st</sup> century. The college upholds the principle of freedom of research and education, acknowledging its responsibility to human, society and nature. We are dedicated to advancing both the knowledge of students and human society through effective research activities. Teaching and research are interdependent, and the success in one depends on success in the other.

With the vision to spread the message of the higher education to eradicate the problem of ignorance, superstitions and illiteracy of the village people by providing quality education to all sections of students including scheduled castes, other backward communities and religious minorities with special focus on girl students, the College attempts to nurture their competence and creativity through innovations in teaching-learning, research and extension activities, participation of all the stakeholders in the development of the College, creation of awareness of human rights, value system, culture, heritage and environment. However, sometimes the progress of the college is temporarily hindered by multiple constraints; but during the course of time we have overcome such obstacles. The dedicated and efficient effort of our teachers along with sincerity of the students are clearly reflected in our result, although we need more buildings, more teaching and non-teaching personnel, more teaching aids, more laboratory equipments, advanced library mechanism, more academic and administrative space etc

# Falakata College

## The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2017-2018

### I. Details of the Institution

1. 1 Name of the Institution

FALAKATA COLLEGE

1. 2 Address Line 1

College Para, Dist. Alipurduar

Address Line 2

P.O : Falakata

City/Town

Falakata

State

West Bengal

Pin Code

735211

Institution e-mail address

[falakatacollege@gmail.com/](mailto:falakatacollege@gmail.com)  
[falakatacollege@yahoo.co.in](mailto:falakatacollege@yahoo.co.in)

Contact Nos.

03563-260307

Name of the Head of the Institution:

Dr H. N. Bhattacharjee

Tel. No. with STD Code:

03563-260307

Mobile:

9734098557

Name of the IQAC Co-ordinator:

Dr. Abu Siddik

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B+</b>	2.62	2017	30 <sup>th</sup> , Oct. 2022
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

### 1.12 Name of the Affiliating University (*for the Colleges*)

University of North Bengal

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

The institution has not been conferred any such status.

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

	No.	<input type="text" value="14"/>	Faculty	<input type="text" value="6"/>
Non-Teaching Staff		<input type="text" value="3"/>	Alumni	<input type="text" value="3"/>
Students			Others	<input type="text" value="2"/>
				<input type="text" value="v"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Orientation of Teachers and Non Teaching Staff following through Introduction of CBCS system in UG course

Orientation Programme of the Students Admitted Under CBCS, (Honours Students)

Orientation Programme of the Students Admitted Under CBCS, (Programme Students)



## 2.14 Significant Activities and contributions made by IQAC

At the very outset of the session the action plan was chalked by IQAC and academic functions were performed on the basis of the plan. Apart from this, IQAC took decisions in various aspects of academic and co-curriculum activities of the college and these decisions are fulfilled in due time.

- Successfully introduced CBCS system in UG courses and committed to sustain NAAC's B+ grade.
- Orientation Programmes of the Teachers and Non Teaching Staff following the Introduction of CBCS System in UG courses
- Orientation Programme of the Students regarding Newly Introduced CBCS system.
- Motivated the staff and students to digitalize their lecture notes and to get involved with the technology dependent class room presentations.
- More avenues for students to engage in community services. Sensitizing students to ecological and environmental issues.
- Construction of more smart class rooms.
- Science Block's construction is going on and the Approval from Higher Education Department and Affiliating University for Introduction of Science Stream in the College is in process.
- Medical facilities for students enhanced.

## 2.15 Plan of Action by IQAC/Outcome

- The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome to be achieved by the end of the year.
- The IQAC members meet periodically and discuss various issues relating to curriculum changes and progress of the institution to keep at par with the current needs.
- IQAC reassess the activity planned and executed by various departments and committees and documents them.
- The plans of the IQAC are placed in the meetings of the Governing Body meeting for its implementation.

Plan of Action	Achievements
I. To introduce CBCS system in UG smoothly and effective way.	I. The Institution has introduced CBCS system very effectively and has conducted first semester exam very efficiently the functioning of CBCS system is going on in full swing.
II. To purchase recently published books for all departments.	II. Along with text book many reference books have been bought.
III. Publish College Magazine in collaboration with Student's Union.	III. The college Magazine has been published in due time.
IV. Advise the faculties to increase their participation in research- oriented activities and organize students' seminars, quiz contests, excursions/ educational tours.	IV. Most of the departments in this academic year conducted many co-curricular activities such as debates, mock parliament, quiz competition, extempore etc.
V. Construction of Science Block.	V. The construction work is going on in full swing.
VI. Propose for the introduction of science stream .	VI. Initiative to this direction has already been taken.
VII. Propose for a mini-indoor stadium.	VII. Work is going on.
VIII. Use of extensive use of ICT in classes	VIII. Teachers have been taking help of ICT in their respective classes.

\* *Attach the Academic Calendar of the year as Annexure.*



Has been attached.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The College management has taken cognizance of the importance of AQAR towards improving the functioning of the institution. The Governing Body plays a pro-active role in promoting the plan of action of IQAC and gives the necessary permission and releases funds to execute and organize various workshops and programmes related with quality enhancement .IQAC tries to improve the overall quality of education in the institution by conducting the evaluation of teachers, non teaching staff and the HOI.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1. B.A. Honours & General	Two (2)	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	01			
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Six semesters consisting of three years
Trimester	
Annual	(1+1+1) U.G. , B.A. Hons. & General

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*The feedback analysis has been enclosed in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Under CBCS system syllabi has been revamped.Semester system has been introduced.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	12	00	00	(01) Principal

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	03	00	00	00	00	00	00	Nil	03

2.4 No. of Guest

15

13

No. of Govt. Approved Part-Time Teacher

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	10	00
Presented papers	00	00	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

I.	Modern teaching through LCDs and Power Point Presentations.
II.	Audio-Visual Aids are used by many Faculties across all disciplines.
III.	Inter Departmental Faculty Exchange Programme
IV.	Group Discussion
V.	Paper Presentation
VI.	Debate
VII.	Students Seminar & Quiz

2.7 Total No. of actual teaching days during this academic year

182 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As the College is affiliated to University of North Bengal, Darjeeling, it follows the rules and regulations of the University for Annual Examination.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students Appeared	Passed with Percentage
B.A. Part-I (H)	336	232 (69.00%)
B.A. Part-II (H)	328	246 (75%)
B.A. Part-III (H)	158	146 (92.40%)
B.A. Part-I Gen	1458	564 (38.68.%)
B.A. Part-II Gen	624	430 (68.91%)
B.A. Part-III Gen	257	134 (52.14%)

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC plays crucial role in the development of teaching and learning processes. In this context, IQAC has taken the following efforts for students and teachers.

1. In its different meetings, IQAC evaluates the teaching learning process in the institution. It takes the opinion of different heads of the departments in this regard.
2. To arrange departmental meeting at a regular interval to implement the above mentioned teaching plan.
3. Inspected on the departments, the classrooms and the library for upgrading existing infrastructural facilities.
4. Prepared an academic calendar to convey the examination schedule teaching days, celebration, results, holidays, vacations etc. to the faculty students.
5. Carried out evaluation of the faculties from respective students with questionnaires.

#### For Students:

- I. The progress of student was monitored through unit test, home assignment, Seminar etc. for the development of students.
- II. Provided sufficient number of computers to fulfil the students' need.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	12	00	01
Technical Staff	00	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- I. The IQAC meets regularly to discuss various plans to promote research climate and motivate the faculty to do M. Phil and Ph. D and Refresher courses. In addition, IQAC regularly informs and encourages the faculty members to apply for research grants projects.
- II. The IQAC of the college encourages the staff to apply for Major and Minor Research projects and to organize seminars, workshops and Conferences etc.
- III. It also motivates the staff for research publications, articles, reviews and books
- IV. On duty leave granted to the faculty for attending professional Seminars, Conferences, and Workshops, for course work examination for Ph.D. etc.

- V. The college authorities provide all necessary infrastructural support including space for carrying out research work

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02	02	
Outlay in Rs. Lakhs		460000		

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals	03		
Conference proceedings			

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	02	UGC	460000	320000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from



UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Nil Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					02
Sponsoring agencies					College itself

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year Nil

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year : Nil

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): Nil

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events: Nil

University level  State level   
National level  International level

3.22 No. of students participated in NCC events: 04

University level  State level   
National level  International level

3.23 No. of Awards won in NSS: Nil

University level  State level   
National level  International level

3.24 No. of Awards won in NCC: 02

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. NSS Wings of the college organized a Blood Donation Motivation Camp & Blood Donation camp in collaboration with Alipurduar District Hospital on 3<sup>rd</sup> August, 2017.

- II. One free health check up camp was organised where medicines were distributed free of cost.
- III. NSS Units observed World Yoga Day and Teachers students and Non teaching staff participated in Yoga.
- IV. NSS units of our college organised Swachhta Pakhwara from 1<sup>st</sup> Aug. to 15<sup>th</sup> Aug, 2017.
- V. Awareness Camp on Dengue and Chikungunya conducted on 20.09.2017
- VI. Dry fruits and food was distributed among the hospitalised patients in the Falakata Rural Hospital, Falakata, Alipurduar, West Bengal by the NSS volunteers on 25.09. 2017.
- VIII. 24<sup>th</sup> September was observed as NSS Day.
- IX. 19<sup>th</sup> March to 25<sup>th</sup> March, 2018, Special camps were conducted by the Units, and they have made immense efforts to make the villagers aware about multiple social problems, and showed the ways to counter them.
- X. The NSS units followed several social objectives – a) Making Plastic Free Campus and Tree Plantation b) Awareness against female feticide. c) Awareness Programme on Thalassemia and AIDS. d) Campaign against some social evils like child marriage, Drug addiction, smoking etc. e) Campus cleaning(fortnightly)

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area in <b>sq.mts.</b>	28328	Nil	Nil	28328
Class rooms	20	Demolished 4	Nil	16
Laboratories	02	Nil	Nil	02
Seminar Halls	01	Nil	Nil	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	91	21	UGC	112
Value of the equipment purchased during the year (Rs. in Lakhs)	2657868	354280	UGC	3012148
Others	Nil	Nil	College	Nil

#### 4.2 Computerization of administration and library

Various official works of the college have been computerised such as admission, registration, of the students, issuing of I-Cards to the students etc. Different official works of library is not fully computerised .However; there are internet facilities in the library which are used by the students and teachers as and when necessary

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18071		173		18244	
Reference Books	740		24		764	
e-Books	N-LIST				N-LIST	
Journals	19				19	
e-Journals	N-LIST				N_LIST	
Digital Database					18	
CD & Video	18					
Others (specify)Papers & Magazines, Employment News, etc	32				32	

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	41	12	9	4	Nil	10	5	1
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	41	12	9	4	Nil	10	5	1

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

An Institutional Level one day workshop was organised on role of ICT in Teaching Learning and Administration by the college in the college premises in order to equip the teachers and the non teaching staff to handle their respective works in better way.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	494225
ii) Campus Infrastructure and facilities	1015164
iii) Equipments	504780
iv) Others	3711698
<b>Total :</b>	<b>5725867</b>

## **Criterion – V**

### **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- I. The IQAC organized Orientation classes for the students at the beginning of the academic year to provide information regarding the vision and mission of the college and the facilities available in the campus.
- II. Inculcated value System among students through motivational talks, value education classes .
- III. IQAC/Women’s cell organizes programme to make the female students aware of health & hygiene and protection measures available in the campus.
- IV. IQAC ensures Anti-Ragging cell to make the fresher and others aware of the effects of ragging every year.
- VI. One complaint/Suggestion boxes are placed at different corners of the campus. Students are made aware by the IQAC/ Grievance cell to put their grievances and suggestions into these boxes.
- VII. Every year feedback in questionnaire form is taken from students, parents, alumnae to assess the quality and standard of the institution.
- VIII. Motivated the teachers to use Technology like PPT presentation, Study Projects and assignments using Internet, teaching with models etc.
- IX. The IQAC meets the students in class wise and encourages them to give their views and suggestions for the enhancement of quality of the institution.
- X. The electrical wiring system of the whole college has been upgraded with modern system. X. Career Counselling cell is suggested to organize Programs on Recruitment and Career Advancement.

#### 5.2 Efforts made by the institution for tracking the progression

- I. The institution monitors and ensures the achievements of the learning outcome through analysis of the tests, examination results and the pass percentage approved in Academic Committee Meeting.
- II. College also gathers data on further career advancement of the students coming to the college for collection of their certificates.
- III. The college encourages all the departments to make a data bank of students’ progression. Faculty members are in contact with the alumni for tracking their progression through Face book and other Social Network.

- IV. The management encourages the faculty to adopt innovative teaching techniques such as computer assisted learning, project method, group discussion, pair work, peer teaching, presentations through PPT, referring e-Journals, etc.
- V. The staff and students are motivated to participate and present papers in seminars/ workshop organized by various colleges.
- VI. Teachers are motivated to apply for more number of Major and Minor Research Programs.
- VII. The Teachers are encouraged to prepare a teaching plan. Individually a teacher submits a Teaching plan to the Head of the Department and the plan is finalised after a departmental meeting.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3611	--	--	--

(b) No. of students outside the state

Nil
-----

(c) No. of international students

Nil
-----

No	%
1605	44.45%

Men

No	%
2006	55.55%

Women

Total no. of students Category wise in the Academic Session 2017 – 2018

Class	Gen	SC	ST	OBC	Minorities	Differently-abled	Total
B. A Part I	686	848	111	277	01	01	1924
B.A Part II	373	454	31	148		01	1007
B.A Part III	302	273	220	85		01	680
							3611

Demand ratio: 3.25:1

Dropout %: 7.9

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Occasionally, competitive examinations of objective type questions are taken for preparing the students to appear in the competitive examination for job. Apart from this, counselling cell of the college meets the

students. At least once a week and gives suggestions and advices for the higher education and competitive examinations.

No. of students benefitted:

25 students as of now, as reported by the students, themselves. Many of our students attended and benefited from these classes, but there is no provision of maintaining any database for same with the college.

#### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="2"/>	SET/SLET	<input type="text" value="3"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text" value="20"/>

#### 5.6 Details of student counselling and career guidance

The college has one unit of “Career Counselling Cell” which meet the students in a week. Students are helped and informed in seeking job and future education. Out of this, students can consult with the members of the council about their any kind of problems. Departmental seminars are organised by the departments on different topics. General aptitude tests are taken to test the skill of the students. Meetings of parents meet are organised for the betterment of the students are development of the college.

- I. Various newspapers and weekly papers with news about employment (like the Employment News) are subscribed to and news and notifications about vacancies is notified to the students on notice boards.
- II. The cell helps students in filling up off-line and online forms

No. of students benefitted

Many of our students benefited from this cell, but we do not have the record of exact number it will come near about fifty.

#### 5.7 Details of campus placement : Nil

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	Not exactly known

## 5.8 Details of gender sensitization programmes

- I. Sexual Harassment Prevention Cell has been constituted.
- II. Women's Day is observed where many students take part in the programme. Different types of problems of the Women including female students are discussed and shared with the students.
- III. Each committee is manned by at least one woman.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	291	87545
Financial support from government	2203	11015000
Financial support from other sources	184	460000
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level



## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

- To cater quality education to students belonging to the backward zone of the Falakata Block consisting of mainly scheduled castes, tribes, minorities and marginal general studies.
- Apart from the academic studies provided by the syllabus of the North Bengal University, our college attempts extracurricular and extension activities amongst the students through NSS, NCC and other cultural activities.
- Our college academic faculty tries to develop amongst the student's general competence and competitive ability so that the students from ordinary agricultural background can cope with future occupation.
- Through the Physical education department the faculty tries to develop games and athletic ability so that physically extra-ordinary students get bonus point at jobs.
- Our college tries to develop various programmes in tune with changing need of national/occupational / local/environment needs.
- Our college tries to develop healthy and smooth teacher student relationship.
- Our college maintains discipline, regularity and cleanliness inside the campus.
- Our college emphasises serious good office work so that need of the student and faculty can be filled timely.
- Our college Principal maintains good and constant relation with faculty through Teachers Council and with students through the body of Students Union.
- Our college NCC made remarkable performance at every year and the NSS makes various programmes throughout the year to inculcate patriotism social service, environmental and health awareness.
- Our college performs various performance and programmes about rights, empowerment gender, child labour, tea garden, forests etc.
- Our college authority always encourages the faculty to undertake research project, Ph. D. study, RC and OP of individual teachers.

- Our college authorities always try to develop the infrastructure of the college by applying for funds to various authorities.
- Our college authority always tries for filling up the vacancies in teaching and non-teaching by applying to the higher authority.
- Our college authority always recruits Guest teachers as per the need of classes, recruits casual non-teaching for smooth function of the office.
- All the stakeholders of the college are always cautious about development of the college, suitable development human resource, women empowerment and social empowerment. The above mentioned vision and mission are the main objectives translated through proper action, plans, programmes, initiatives and relevant activities throughout the year. The vision, mission and objectives of the college is informed to all stakeholders through the college notice board, T.C. Notice Board, library Notice Board, Admission booklet, College Magazine and finally through the college website. The college administration is headed by the Principal through regular, punctual attendance and meetings with the students, staff and other stakeholders (Teachers Council, Non-teaching staff association etc.) and local citizen, educationists etc. The new admitted students are appraised by their teachers of these visions and missions and objectives during the Fresher's welcome ceremony.

## 6.2 Does the Institution has a management Information System

The institution does not have any management information system. However, we have a Student Management Software for admission and database management of students.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

As the college follows the syllabus and curriculum of the University of North Bengal, there is little scope of internal curricular designing. However, whatever changes are recommended by the universities, we promptly induct it. Every department has its own academic calendar to run and complete the syllabus.

### 6.3.2 Teaching and Learning

The following initiatives are taken by the institution to develop the teaching –learning process,

- The detailed layout of the teaching plan is offered in the Academic Calendar. The plans generally highlight the content and time schedule for completion of the chapters. This enables the students to know the academic programme and the components to be learnt and to give examination. Moreover, the teachers would know the time frame for teaching-learning process and ensure the total attention for the completion of syllabi and possible revision.

- Every teacher draws his/her teaching plan, broadly taking into consideration, the ability of his/her students. Monitoring and necessary mid-term corrections are made primarily by the Heads of the departments in consultation with respective teachers in the departmental meetings.
- Interactive method, audio-visual mode of teaching & computer-assisted learning.
- Interactive method, audio, organizing seminars, quiz contest, poetry/ drama workshop based on the curriculum, project-based learning with study oriented tour/field work.
- L.C.D projectors and overhead projectors are used for teaching apart from the general lecture. ω Online MCQ test is conducted by some departments.

### 6.3.3 Examination and Evaluation

1. Regular class tests are taken by each department.
2. Annual test as well as Internal Examinations are conducted before the University final Examination and before the commencement of Semester Exam.
3. The result of annual test and Internal Exam are given to the students and on the basis of the result of test examination students are allowed to appear in the University final examination and the number obtained in the Internal Exam is added in their final results.
4. University final examination is held as per the schedule of University of North Bengal.

### 6.3.4 Research and Development

1. Institution helps the teachers for their research works by giving available scopes for doing minor research projects and allowing scopes for doing Ph. D works.
2. Teachers are allowed to attend the seminars, workshops and different training courses like OP,R C and STC.
3. Space and necessary infrastructure support is provided for research work.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

To develop and update facilities, the institution has taken following steps.

1. Computers with internet facilities have been installed in the library. Access to N-list has been made easy to all the interested teachers and students.
2. Latest books and journals are purchased and subscribed to every year.
3. Books lending and reading room facilities for students and teachers are provided.
4. Library related information is provided to the students and the teachers.
5. Internet facilities are provided to the students and teachers.

6. To enrich the number of books in the library a resolution has been adopted that on the birth Day of the respective stake holders of the college, he or she should donate a book to the library. It is completely voluntary.

#### 6.3.6 Human Resource Management

All the functions of the human resource of the college are managed freely and democratically. The college has a student's union for the management of the college student's affair and welfare. The Teacher council and the non teaching staff association look after the affairs of teachers and non-teaching staff. There is also a Governing Body that manages and develops the total human resource of the college.

#### 6.3.7 Faculty and Staff recruitment

Faculty teachers are recruited on the basis of the recommendation of the college Service Commission and Non-teaching staff are recruited transparently as per the Government norms and rules. Apart from these, contractual teachers, guest teachers are recruited by a expert committee as Directed by the Governing Body of the college.

#### 6.3.8 Industry Interaction / Collaboration

No collaboration or interaction is made with industry by the college.

#### 6.3.9 Admission of Students

Student's admission in different courses is done on the basis of merit. Distribution and submission of admission forms is done manually, thereafter, merit list is published in different Honours subjects and general subjects separately. Pre-admission counselling is done to identify their area of interest and to choose their preferred subjects.

#### 6.4. Welfare Schemes:

Teaching	Provident Fund scheme is available for teachers.
Non teaching	Provident Fund, Festival Advance, Puja Bonus etc are available for nonteaching staff,
Students	Students' medical facilities, free studentship, Student aid fund, award and prizes etc are available for students.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

√

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Academic Council & Governing Body
Administrative	No		Yes	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

CBCS (Choice Based Credit System) is introduced by the university from 2018-19 session. It gives scope for autonomy for the college through its Internal Assessment mechanism. Here students are asked for seminar presentation, viva voce and relevant

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

CBCS (Choice Based Credit System) is introduced by the university from 2018-19 session. It gives scope for autonomy for the college through its Internal Assessment mechanism. Here students are asked for seminar presentation, viva voce, and relevant assignment tasks.

6.11 Activities and support from the Alumni Association

There is a designated office for Alumni. Quarterly meetings are held, and the suggestions provided by the alumni are implemented in the best interest of the college by that cell.

6.12 Activities and support from the Parent – Teacher Association

There is a cell for this specific purpose. Quarterly meetings between parents and faculties are held. Parents' feedbacks are taken in Feedback Form, and their suggestions are translated into reality by the institution.

6.13 Development programmes for support staff

The permanent staffs of the college in slack period conduct some programmes to help the support staff on basic computer operating.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

We are proud of our eco-friendly campus. It is covered with lush green trees. And in the middle of the campus there is a grass-carpeted playing field. Students are encouraged to use cycles. More and more saplings are being planted to this direction.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- I. To provide quality education faculty members sometimes presented special lecture through power point presentation, other than the general class lecture.
- II. Students are admitted in different courses of first year on the basis of merit going through the counselling system to make the admission process transparent and impartial.
- III. Faculty improvement Programme –Time to time different faculty development programme, such as seminars, extempore, debates, quiz competition, group discussions etc are organised by the several departments and college.
- IV. Students Participation: Election of student's union held in the college every year peacefully where students participate and play a vital role to make the election success. This promotes leadership quality among them. Student's representatives actively associated in different decision making bodies concerned with academic matters and their viewpoints is given priority due weight age.
- V. To score good marks special classes are provided after test exam on the basis of demands of the students.
- VI. To enhance quality education and new information, faculty members are encouraged in their research works and the institution has provide them enough space for attending seminars, workshops and research oriented programme.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Construction of G+1 building is in full swing and there Science stream will be introduced soon, and thereby making the college having more inclusive and Sending of AQAR 2017-2018

### 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

#### I. **Plantation:**

The College has in collaboration with social forestry department taken a lot of measures for plantation and upkeep of the clean environment. The college has forestry on both north and east sides. The college campus is surrounded by beautiful woodland also. Our college is awarded by the Department of Social Forestry of West Bengal because of its green campus. The NCC units of the college celebrates a week long Forest Week' (Arayna Saptha) in the first week July by planting saplings in college campus and to the adjacent neighbourhood. The NSS Units also have taken initiatives to plant different kind of trees like Debdaru, Krishnachura, Arjun, Sal etc. The trees are also planted on other occasion like on the celebration of the Foundation Day of the College and other occasions. There is also beautiful flower garden inside the campus. The garden is maintained by NSS, NCC and the Dept. of Physical Education.

#### II. **ICT in Teaching and Learning:**

The college has arranged six ICT-enabled classrooms that are shared by all departments. Teachers can use these e-learning spaces to deliver lectures enhanced by power point presentations and audio-visual clippings. Most of the students of the college come from tea gardens and tribal zones and they cannot access computers and Internet at home because the facilities are not available in their area. So to connect them with the global society and make them IT savvy, our college has arranged a separate computer room. We have a well-equipped IT Room/Computer Lab with computers where the students can access free internet in college hours. The students can also use computers in the Library Reading Room. Parts of the college campus have been made a free Wi-Fi zone. An E-Bank of books and journals has been set up in the Central Library. The college is a member of the Infflibnet's N-LIST Programme, the American Library, and the British Council Library.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

### 7.4 Contribution to environmental awareness / protection

- I. The institution spread awareness and sensitized both the student and the rural community around the college regarding sustainable environment through individual and group competitions, talks, exhibitions, movie screening etc.
- II. The Students and faculty members are encouraged by the N.S.S. Unit to keep the Campus green and clean by planting trees and making the campus plastic free zone.
- III. The college has made the adequate arrangements for the parking of vehicles.
- IV. Smoking is prohibited in the college and No Smoking Placard has been pasted.
- V. Waste materials' are properly kept and maintained.

- VI. Water quality testing and maintenance. VII. Dustbins have been put up at several corner of the college campus and students are encouraged to use these dustbins to keep the premises clean and eco-friendly

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength –

- I. We follow TEAM-WORK principle. It is our Strength
- II. We have got a dedicated team of teachers and non-teaching staff.

Weakness –

- I. It is a Remote place so we are unable to use modern technology e.g. poor internet connectivity or no connectivity.
- II. As our institution is located in remote and rural area so we scarcely have academically brilliant student at the entry level.

Opportunities

– I. It is our opportunity to spread college-education for the wards of the people of the surrounding villages/catchment area/locality.

- III. It is our pleasure that we are getting the opportunity to develop the inner qualities of the first generation learners and backward section of the surrounding villages.

Threat—

1. Scarcity of funds adversely affects our infrastructural developments.
2. Severe shortage of full-time faculty particularly due to non-recruitment in the vacant teaching posts of the reserved categories for a long period adversely affects teaching learning process.

## **8. Plans of institution for next year**

- I. To complete the construction of the Mini-indoor Gymnasium
- II. Increase Intake / start new UG subjects
- III. Promote academic excellence through regular guest lectures/workshops, visiting professorships, campus connects programs and industry-institute interactive meets.



- IV. Promote research works and bag a few Govt. funded research projects
- V. Enhance facilities to improve student performance in all related fields
- VI. Encourage & achieve Faculty Qualification Enhancement
- VII. To purchase recently published books for all departments.
- VIII. To encourage teachers to take innovative project works.
- IX. Promote Environmental awareness programs in and around the campus.
- X. Disbursing scholarships received from government to the deserving students of the college and also to benefit students of needy family from Students Aid Fund and Free Studentship from College Fund.
- XI. Advise the faculties to increase their participation in research-oriented activities and organize students' seminars, quiz contests, excursions/educational tours.
- XI. To make Linkage and Collaboration with different Organizations
- XII. Expansion in sport facilities.
- XIII. To complete and upload AQAR 2018-19.

Name ABU SIDDIK

Abu Siddik

Signature of the Coordinator, IQAC

Name Harendra Nath Bhattacharya

Harendra Nath Bhattacharya

Signature of the Chairperson, IQAC

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FALAKATA COLLEGE

# TENTATIVE ACADEMIC CALENDER (SESSION 2017-18)

(B.A Hons. & General course)



(Affiliated to University of North Bengal)

Falakata



·duar - 735211

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E-mail : [falakatacollege@gmail.com](mailto:falakatacollege@gmail.com)/ [falakatacollege@yahoo.co.in](mailto:falakatacollege@yahoo.co.in)

## *Academic Details*

<i>PARTICULARS</i>	<i>DATES</i>
<i>Admission : B.A 1st Year Hons. &amp; General Courses</i>	<i>within 30 days of publication of Higher secondary Examination</i>
<i>Provisional Admission (B.A 2nd Year &amp; 3rd Year)</i>	<i>within 15 days of completion of Final Examinations</i>
<i>Final Admission(B.A 2nd Year &amp; 3rd Year)</i>	<i>within 15 days of publication of Final Results.</i>
<i>Registration Form Fill-up</i>	<i>within 15 days of publication of Final Results.</i>
<i>Commencement of classes</i>	<i>1st , 2nd &amp; 3rd Year (Hons.) : 25th  1st , 2nd &amp; 3rd Year (Gen.) : 2nd August 2017</i>
<i>First Term Unit Test Examination (Hons.)</i>	<i>1st week of Sept. 2017</i>
<i>First Term Unit Test Examination (Hons.)</i>	<i>1st week of Sept. 2017</i>
<i>Second Term Unit Test Examination(Hons.)</i>	<i>1st week of Dec. 2017</i>
<i>Form Fill-up for Final Examination</i>	<i>1st week of Feb. 2018</i>
<i>Final Examination B.A Hons. &amp; General</i>	<i>From April to June 2018</i>
<i>Educational Excursion of Geography Deptt. (2nd Yr. Gen.)</i>	<i>1st week of February 2018</i>
<i>Field Study of Education Deptt</i>	<i>2nd week of February 2018</i>
<i>Submission of EVS. project</i>	<i>3rd week of February 2018</i>
<i>Youth parliament for the students of Pol. Science :3rd Yr.</i>	<i>3rd week of November 2017  *** Within first/ second week of</i>

<i>Gen.</i>	<i>August to attend the assembly house, Kolkata.</i>
<i>Interactions &amp; meetings</i>	<i>Teacher–students Interactions: 1st Interactions-last week of August 2017 2nd Interactions-last week of November 2017</i>  <i>Meeting with gurdians: 1st week of December 2017</i>
<i>Free – studentship</i>	<i>Issue of free studentship form:(1st Year only): 2nd week of November 2017.</i>  <i>Interview for free studentship(B.A 1st Year): Last week of November 2017.</i>  1. <i>Disbursement of Financial Assistance for free studentship:, 2nd &amp; 3rd year: 1st week of December 2017.</i>

## *Cultural Function & Sports*

<i>PARTICULARS</i>	<i>DATES</i>
<i>Freshers' Welcome</i>	<i>2nd week of August 2017</i>
<i>Annual Sports</i>	<i>Last week of November 2017</i>
<i>Annual cultural programe &amp; Magazine publication</i>	<i>Last week of December 2017</i>
<i>Swaraswati Puja</i>	<i>February 2018</i>
<i>Physical Education Programme</i>	<i>Application form issued within 30 days of publication of H.S Examination.</i>  <i>selection through practical test</i>

# Students Union Election

<i>Students' Union Election</i>	<i>1st week of January 2018</i>
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## N.C.C & N.S.S

<i>N.C.C Programme</i>	<i>Application issued after admission of B.A 1st Year and procedures completed within 15 days.</i>
<i>N.S.S Programme</i>	<i>Application issued after admission of B.A 1st Year and procedures completed within 15 days</i>

## Celebrations/Observations Day

<i>PARTICULARS</i>	<i>DATE</i>
<i>Independence Day</i>	<i>15th August</i>
<i>Sadhavana Day:</i>	<i>20th August</i>
<i>Teachers Day:</i>	<i>5th September</i>
<i>International Literacy Day</i>	<i>8th September</i>
<i>College Foundation Day</i>	<i>19th September</i>
<i>NSS Day</i>	<i>24th September</i>
<i>Birth Day of Gandhiji</i>	<i>2nd October</i>
<i>National education day</i>	<i>11th November</i>
<i>National integration Day</i>	<i>9th November</i>
<i>World AIDS day</i>	<i>1 st December</i>
<i>World human rights day</i>	<i>10th December</i>
<i>Juvadivas (Birth Day of Swami Vivekananda)</i>	<i>12th January</i>
<i>Birth Day of Netaji Subash Chandra Bose</i>	<i>23rd January</i>
<i>Republic Day</i>	<i>26th January</i>
<i>International Mothers Tongue Day</i>	<i>21st February</i>
<i>International Women's Day</i>	<i>8th March</i>
<i>Birth Day of Dr.B.R.Ambedkar</i>	<i>14 April</i>
<i>Birth day of Rabindra Nath Tagore</i>	<i>9th May</i>
<i>World Environment Day</i>	<i>5th June</i>



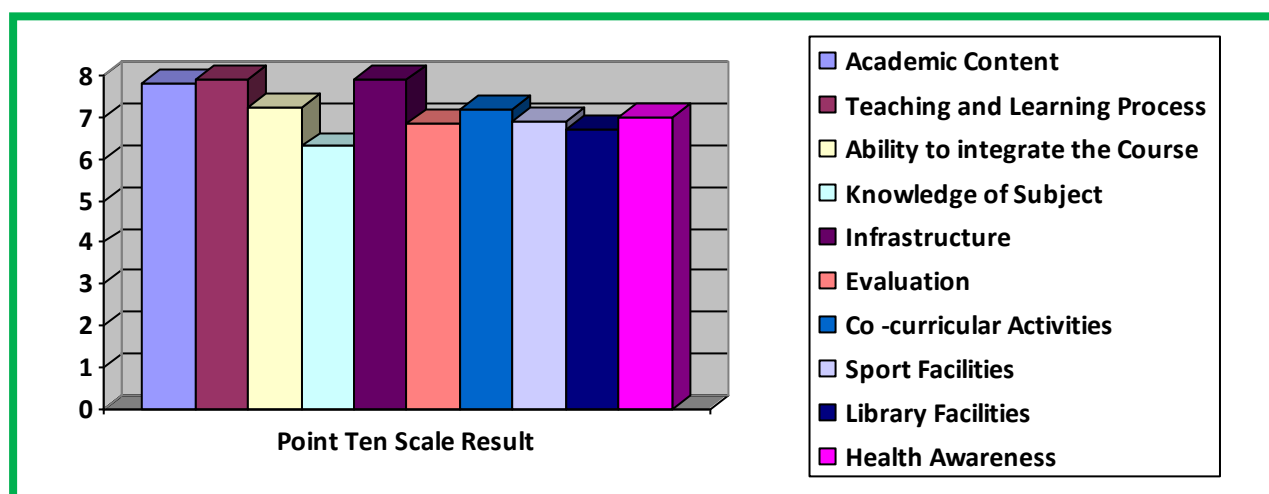
## List of Holidays for the year 2017-2018

<i>Particulars</i>	<i>No. of Day(s)</i>	<i>Day(s) of the week</i>	<i>Date(s)</i>
<i>Bhanu Jayanti</i>	<i>1</i>	<i>Wednesday</i>	<i>13<sup>th</sup> July</i>
<i>Id-Ul-Fitre</i>	<i>1</i>	<i>Wednesday</i>	<i>06<sup>th</sup> July</i>
<i>Independence Day</i>	<i>1</i>	<i>Monday</i>	<i>15<sup>th</sup> August</i>
<i>Janmastami</i>	<i>1</i>	<i>Thursday</i>	<i>25<sup>th</sup> August</i>
<i>Mahalaya</i>	<i>1</i>	<i>Friday</i>	<i>30<sup>th</sup> September</i>
<i>Birth Day of Gandhiji</i>	<i>1</i>	<i>Sunday</i>	<i>2<sup>nd</sup> October</i>
<i>Id-Uz-Zoha</i>	<i>1</i>	<i>Monday</i>	<i>12<sup>th</sup> September</i>
<i>Birth of Gurunanak</i>	<i>1</i>	<i>Monday</i>	<i>14<sup>th</sup> November</i>
<i>Christmas Day</i>	<i>1</i>	<i>Sunday</i>	<i>25<sup>th</sup> December</i>
<i>New Year's Day</i>	<i>1</i>	<i>Sunday</i>	<i>1<sup>st</sup> January</i>
<i>Birthday of Swami Vivekananda</i>	<i>1</i>	<i>Thursday</i>	<i>12<sup>th</sup> January</i>
<i>Birthday of Netaji</i>	<i>1</i>	<i>Monday</i>	<i>23<sup>rd</sup> January</i>
<i>Shree Panchami</i>	<i>1</i>	<i>Wednesday</i>	<i>1<sup>st</sup> February</i>
<i>Republic Day</i>	<i>1</i>	<i>Thursday</i>	<i>26<sup>th</sup> January</i>
<i>Dol Jatra</i>	<i>1</i>	<i>Sunday</i>	<i>12<sup>th</sup> March</i>
<i>Holi</i>	<i>1</i>	<i>Monday</i>	<i>13<sup>th</sup> March</i>
<i>Good Friday</i>	<i>1</i>	<i>Friday</i>	<i>14<sup>th</sup> April</i>
<i>Birthday of Dr.B.R.Ambedkar</i>	<i>1</i>	<i>Friday</i>	<i>14<sup>th</sup> April</i>
<i>Bengali New Year's Day</i>	<i>1</i>	<i>Saturday</i>	<i>15<sup>th</sup> April</i>
<i>May Day</i>	<i>1</i>	<i>Monday</i>	<i>1<sup>st</sup> May</i>
<i>Birthday of Rabindranath Tagore</i>	<i>1</i>	<i>Tuesday</i>	<i>9<sup>th</sup> May</i>

**FEED BACK RESULT OF 2017 -2018**

The Total Figure of 100 Students' Content of Part I & Part II has been Divided by 100 to Get the Point Ten Scale Result

<b>Content</b>	<b>Point Ten Scale Result</b>
Academic Content	<b>7.8</b>
Teaching and Learning Process	<b>7.9</b>
Ability to integrate the Course	<b>7.25</b>
Knowledge of Subject	<b>6.3</b>
Infrastructure	<b>7.9</b>
Evaluation	<b>6.85</b>
Co -curricular Activities	<b>7.2</b>
Sport Facilities	<b>6.9</b>
Library Facilities	<b>6.7</b>
Health Awareness	<b>7</b>

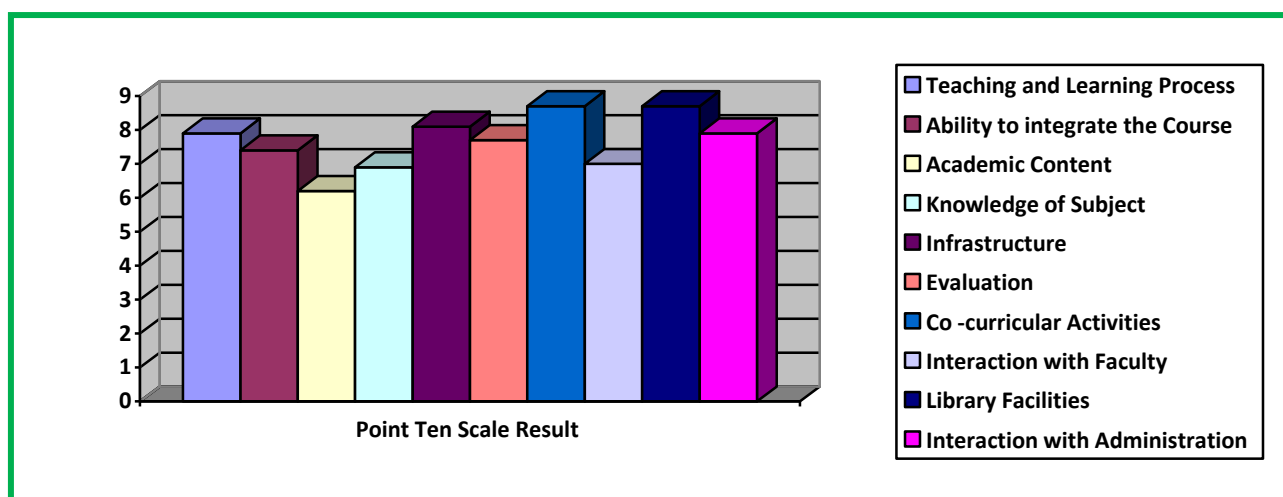




### FEED BACK RESULT OF 2017 -2018

The Total Figure of 50 Students' Content of Part III has been divided by 50 to get the Point Ten Scale Result

Content	Point Ten Scale Result
Teaching and Learning Process	7.9
Ability to integrate the Course	7.4
Academic Content	6.2
Knowledge of Subject	6.9
Infrastructure	8.1
Evaluation	7.7
Co -curricular Activities	8.7
Interaction with Faculty	7
Library Facilities	8.7
Interaction with Administration	7.9



**Best Practice-**

**1 1. Title of the Practice: Plantation**

**2. Goal:** The objective is to make the college campus green and eco-friendly and by practising it an attempt has been made to make the students, staff and all others stakeholders of the college aware about current and emerging multiple environmental issues.

**3. The Context:** The world faces a tremendous challenge from the environmental fronts. Pollution, environmental degradation, sustainable development, natural calamities like Earthquake, floods, unknown diseases – all these problems have been a household talk. In this changed environment our existence is much dependent on the conservation and preservation of all environmental flora and fauna. The students must be made aware of the plaguing environmental problems to become conscious about the life and its deep relation with environment.

**4. The Practice:** The College has in collaboration with social forestry department taken a lot of measures for plantation and upkeep of the clean environment. The college has forestry on both north and east sides. The college campus is surrounded by beautiful woodland also. Our college is awarded by the Department of Social Forestry of West Bengal because of its green campus. The NCC units of the college celebrates a week long Forest Week' (Arayna Saptha) in the first week July by planting saplings in college campus and to the adjacent neighbourhood. The NSS Units also have taken initiatives to plant different kind of trees like Debdaru, Krishnachura, Arjun, Sal etc. The trees are also planted on other occasion like on the celebration of the Foundation Day of the College and other occasions. There is also beautiful flower garden inside the campus. The garden is maintained by NSS, NCC and the Dept. of Physical Education.

**5. The Evidence of Success:** Because of the multiple steps taken for maintaining a green campus, our campus has been with hundreds of trees and a beautiful flower garden with a wide playground a pride of this block. The entire college is walled with various trees. The college is free from pollution and other environmental hazards. The NCC units of the college celebrates a week long \_Forest Week' (Arayna Saptha) in the first week July by planting saplings in college campus and to the adjacent neighbourhood.

**6. Problems Encountered and Resources Required:** we are fortunate enough to have the help of local forest department in making our campus a green and ecofriendly one. They provide necessary saplings and other resources for maintaining the clean and environment-friendly health of the institute.

**7. Notes (Optional):** The college attempts to keep all necessary measures for beautifying the campus an evergreen and eco-friendly one. It will take all measures to make it a reality.

**Best Practice-**

**2 1. Title of the Practice: Introduction of ICT in teaching-learning process**

**2. Goal:** The aims of practice is to make the teaching-learning method more attractive and interactive. ICT is used as to supplement the usual lecture method of teaching and also to get the students acquainted with the use of computers and different software to further their education.

**3. The Context:** We are in the age of information technology and cannot stay aloof from the different uses and benefits of ICT. For that purpose our teachers have been trained through workshop organised by the IQAC to use digital equipment to enhance the quality of their class lectures. Most of the students who get admitted to the college do not have access to computers at home. The college provides them with a chance to work on computers and use the Internet for research purposes in the Library Reading Room and IT Room. Nowadays a lot of research material is available online and in electronic format and the college aspires to give its staff and students access to the same a chance to work on computers and use the Internet for research purposes in the Library Reading Room and IT Room.

**4. The Practice:** The college has arranged six ICT-enabled classrooms that are shared by all departments. Teachers can use these e-learning spaces to deliver lectures enhanced by power point presentations and audio-visual clippings. Most of the students of the college come from tea gardens and tribal zones and they cannot access computers and Internet at home because the facilities are not available in their area. So to connect them with the global society and make them IT savvy, our college has arranged a separate computer room. We have a well-equipped IT Room/Computer Lab with computers where the students can access free internet in college hours. The students can also use computers in the Library Reading Room. Parts of the college campus have been made a free Wi-Fi zone. An E-Bank of books and journals has been set up in the Central Library. The college is a member of the Inflightnet's N-LIST Programme, the American Library, and the British Council Library.

**5. Evidence of Success:** The use of ICT in classrooms has increased attendance. Students have found it easier to understand lectures and interact by asking questions and taking part in discussions. The Computer Centre has helped them learn basic computer applications and taught them to look for online resources. The E-Bank has given them access to books and journals in electronic format.

**6. Problems Encountered and Resources Required:** The college still has insufficient learning spaces because at the moment all departments cannot use them simultaneously.

**7. Notes (Optional):** The College plans to convert all classrooms into smart classrooms

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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